

How to: add a new recycling bin type to your building

Maximising your recycling options can benefit your building in many ways.



Decreased waste to landfill



Limit increasing landfill costs



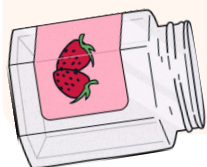
Lower environmental footprint



In line with statewide system change

Process of adding a new bin

1. Discuss with your committee/building manager. Recycling bin types include cardboard recycling, food and garden organics, textiles, glass, e-waste, and more.
2. See if your local council has services for the kind of recycling you're after, otherwise seek a quote from a private waste contractor.
3. If your current contractor does not offer the type your building is after, seek another quote from another contractor.
4. Educate residents on the change that is coming and how to prepare for this new service.
5. Install new bins with appropriate signage.
6. Monitor new bins to ensure they are used correctly.



Some things to consider along the way!

Small spaces? No fear!

- Keep most frequently used recycling types together
- Get permission to use car park spaces or foyers (eg. for a clothing donation hub)
- Use cloth tape or paint to mark out designated bin spaces to keep bins in the same location
- Ensure residents know what to do with hard waste to avoid dumping

Want clearer bin signage? Find it here:

<https://campaigns.sustainability.vic.gov.au/asset-library/small-act-big-impact/general-campaign-materials/transfer-station-and-multi-unit-dwelling-muds-signage>



Pre-installation:

- How will the contractor get access to the bin on collection day?
- Where and how will the recycling be processed?
- Consider doing a trial period if there are any concerns around adding the new bin

Post-installation:

- Are the new bins being used correctly?
- Are residents using the new bins? How are they responding?
- Is further education required?